



Notice of Annual General Meeting

Thursday 12 October 2023 at 8.00pm

St Michael and All Angels Church, Lonsdale Rd, Oxford OX2 7ES

Agenda

Minutes of Previous AGM on 10 November 2022

Minutes of EGM held on 23 February 2023

Minutes of EGM held on 20 July 2023

The Annual General Meeting of the Summertown Choral Society is to be held on Thursday, 12 October 2023 at 8pm at St Michael and All Angels Church, Lonsdale Rd, Oxford OX2 7ES

Agenda

1. Apologies
2. Minutes of the AGM held on 10 November 2022, the EGM held on 23 February 2023, the EGM held on 20 July 2023 and matters arising
3. Report from the Music Director (oral)
4. Report from the Treasurer, Accounts and Examiner's Report
5. Report from the Chair
6. Election of Committee
7. AOB

The Committee consists of the following officers: a Chairperson, a Secretary, and a Treasurer, and not fewer than three and not more than six other members. They all hold office until the next AGM and have a maximum term of five years.

Kirsten Smith has completed 5 years and is standing down as Treasurer. Philip Booth is standing down as Chair. Catrin Roberts is standing down as Concert Manager. Sue Palmer is standing down as Social Secretary. Bran Ebsworth is standing down as Librarian. Jean-Louis Metzger stood down as Webmaster earlier in the year.

Many thanks to all retiring members for their services to the choir.

Web Support is currently being provided by Emma Britton, but not as an elected Committee Member.

The list of Nominees for the Committee is:

Post	Nominee	Proposer	Secunder
Chair	Sean Wilson	Alastair Dent	Philip Booth
Secretary	Keith Young	Jean-Louis Metzger	Patrick O'Meara
Treasurer	Lindsey Charles	Moira Robinson	Jung Pack
Concert Manager	Sue Palmer	Sandie Hardaker	Fiona Crosse
Membership Secretary	Maria Scott	Jean Smith	Anna Marshall
Librarian	Caroline Best	Di O'Meara	Rumi Ringshall
Social Secretary	Felicity Record	Mary Kinnear	Kate Howells
Publicity	Julia Wigg	Gillian Morriss-Kay	Margie Campbell

Summertown Choral Society

Annual General Meeting

10 November 2022

St Michael and All Angels Church, Lonsdale Rd, Oxford OX2 7ES

The Annual General Meeting for Summertown Choral Society was held on Thursday 10 November 2022 at 8pm.

Present: Summertown Choral Society committee members – Philip Booth (Chair), Keith Young (co-opted as Secretary), Catrin Roberts, Diana Chandler, Jean-Louis Metzger, and Simon Wratten – Duncan Saunderson (Music Director), Julian Littlewood (Accompanist) and choir members.

Minutes

Philip Booth convened the meeting at 8.00 pm.

1. **Apologies** - Julia Wigg, Kirsten Smith, Jackie Weaver.
2. **Minutes of the AGM held on 18 November 2021, and matters arising**

The minutes of the 2020 AGM were approved.

Matters Arising - Church Heating

Discussions had been held with the Rev Knight. Any improvements to the heating would require work to the electrical system and that will not be happening soon.

For now there will only be the two radiant heaters we have been using so far. The doors at the back of the church will be closed due to draughts.

3. **Report from the Music Director (oral)**

Duncan referred to the excellent performance of the Messiah last February, and to the Spring concert – a programme of French music which was especially memorable for the performance of the *Vierne Messe Solonnelle* including the soloists and organ.

The Summertown Singers had an enjoyable and successful visit to Porto during August.

It was announced that there would be an additional rehearsal on Saturday 14 January 2023 in preparation.

The concert in May 2023 will include the following:

Dvorak – *Six Moravian Songs*

Tchaikovsky – *Liturgy of St John Chrysostom* (first movement)

Clara Schumann – *Abendfeier in Venedig*

Liszt – *Missa Choralis*

Duncan expressed his thanks to all members of the choir for their efforts and his thanks to Philip, the Committee, and Julian.

He also reminded the choir of the importance of recruitment, and of the Bring a Friend event on Thursday 15 December, which will include *Zadok the Priest*, Carols, and wine.

4. Report from the Treasurer, Accounts and Examiner's Report

Ki had sent her apologies. Her Report and the report of the independent examiner had been included in the Annual Report and circulated to all members before the meeting. There were no questions, and it was agreed that the report and accounts should be accepted.

5. Report from the Chair

Philip referred to his full report circulated in the Annual Report.

He gave thanks to Duncan, and to Julian who has been with the choir for 25 years.

He thanked Simon Wratten, who has been the Choir's Librarian for 5 years and will therefore be standing down.

Thanks were also given to Diana Chandler who is standing down as Membership Secretary, and who had been Treasurer before that.

6. Election of Committee

The list of Nominees, Proposers and Seconders for election to the Committee had been circulated before the meeting, as listed in the Appendix below. There were no objections or additions, and all the nominees were elected unanimously after a vote by a show of hands.

7. AOB

There was no other business.

The meeting closed at 8.16 pm

Appendix:

Post	Nominee	Proposer	Secunder
Chair	Philip Booth	Alastair Dent	Sean Wilson
Secretary	Keith Young	Vreni Booth	Patrick O'Meara
Treasurer	Kirsten Smith	Jayne Joyce	Simone Irmischer
Concert Manager	Catrin Roberts	Emma Britton	Fiona Crosse
Membership Secretary	Maria Scott	Jean Smith	Sarah Goodman
Webmaster	Jean-Louis Metzger	Anthony Gillman	Christopher Romney
Librarian	Branwen Ebsworth	Philippa Berry	Simon Wratten
Social Secretary	Sue Palmer	Sue Cavanna	Sandie Hardaker
Publicity	Julia Wigg	Gillian Morriss-Kay	Margie Campbell

Summertown Choral Society
Extraordinary General Meeting

23 February 2023

St Michael and All Angels Church, Lonsdale Rd, Oxford OX2 7ES

An Extraordinary General Meeting for the Summertown Choral Society was held on Thursday 23 February 2023 at 8pm.

Present: Summertown Choral Society committee members – Philip Booth (Chair), Keith Young (Secretary), Catrin Roberts, Branwen Ebsworth, Julia Wigg, Maria Scott and Sue Palmer, and Duncan Saunderson (Music Director), Julian Littlewood (Accompanist) and choir members.

Minutes

Philip Booth convened the meeting at 8 pm.

8. Reason for Calling an EGM

The EGM had been called by the notice included in the Newsletter sent to all choir members on 31 January 2023, copied here:

EGM re subscription level

It has been brought to the Committee's attention that the recent rise in subscriptions should, under our Constitution, have been approved by an AGM or, failing that, an EGM (Extraordinary General Meeting). This is quite right. I think we got into bad habits during Covid, and then again on the return from Covid in September 2021, by changing the subscriptions without reference to such a meeting. To correct our failure on this occasion, we are hereby giving the necessary 3 weeks' notice of an EGM to be held at the start of the rehearsal on Thursday 23 February to seek retrospective approval of the recently announced rise and to allow time for discussion.

9. Report from the Chair

Philip Booth explained the need to increase the subscription by £10 to the proposed level and why it had been necessary to implement this urgently to allow for recent cost increases, particularly for rehearsals, to ensure continuity of the choir's activities.

10. Increase of Subscription

Following some discussion and questions, the Motion to increase the subscription to the choir to £85 per term was put to the members present at the EGM.

The Motion was carried unanimously.

11. AOB

Judith Atkinson (soprano) gave a vote of thanks to the Chair and the Committee for all the work it does to facilitate the life of the choir, which includes the new heaters that were provided for the first time this evening.

The meeting closed at 8.15 pm

Summertown Choral Society
Extraordinary General Meeting

20 July 2023

By Zoom Video Call

An Extraordinary General Meeting for the Summertown Choral Society was held on Thursday 20 July 2023 at 8pm by Zoom Call.

Present: Summertown Choral Society committee members - Philip Booth (Chair), Keith Young (Secretary), Catrin Roberts, Branwen Ebsworth, Julia Wigg, Maria Scott, and choir members. Apologies received from 8 members.

Minutes

Philip Booth convened the meeting at 8 pm.

12. Reason for Calling the EGM

The EGM had been called by the notice included in the Newsletter sent to all choir members on 26 June 2023:

The one item on the Agenda was the proposal:

To keep the total subscriptions for this coming year (2023-24) at the same level as was set for last term – £170 for the whole year – but to divide that total into a subscription of £95 for the winter term and £75 for the summer term.

13. Polling

The Zoom app includes a confidential polling facility. The motion was put to the meeting and 13 out of the 13 votes cast were in favour. The Chair had previously received emails from 8 members, all of whom were also in favour.

14. Change in collection of Subscription

The Motion was carried unanimously.

15. There was no AOB

The meeting closed at 8.10 pm